



UNIVERSITY  
OF MANITOBA

Manitoba Institute for  
Policy Research

**THE MANITOBA POLICY PERSPECTIVES JOURNAL**  
**Job Description**

**TITLE:** Peer Review Board Member (Volunteer)

**POSITION LENGTH:** Approximately 1 year, with the possibility of renewal  
(September 2014 – August 2015)

**RESPONSIBILITIES:**

Volunteer Peer Review Board members will be responsible for the initial selection and editing of papers submitted to the journal. They will perform necessary logistical tasks to ensure the publication of the journal once a year. They will also be responsible for planning and executing a summer colloquium where published papers are presented.

Board Members will coordinate a marketing plan for the journal. They will communicate submission information to the affiliated faculties and post-secondary institutions. They will work under the supervision of the Student Editor.

**ELIGIBILITY:**

Applicants must be (or plan to be) registered as students at the University of Manitoba for both terms of the upcoming academic year.

**HOW TO APPLY:**

Please submit an application form, your resume, a 500 word statement of interest, and two reference letters (at least one from a faculty member) to 532 Fletcher Argue Building, University of Manitoba (the Department of Political Studies office) during regular office hours.

**DEADLINE:**

July 31<sup>st</sup>, 2014 at 4:30 PM

For any questions or concerns contact Alexandra Allary at [Alexandra.Allary@umanitoba.ca](mailto:Alexandra.Allary@umanitoba.ca)