Centre on Aging awards Frequently Asked Questions

If you have questions about submitting your application to the Centre on Aging awards adjudication committee, please review our FAQ section first. We have included the most commonly asked questions for the submission process.

Eligibility for the awards

Q Is there a required minimum grade point average (GPA) that I must meet to apply for any of the awards?
A No minimum grade point average is required to apply for the awards.

Q Do I have to be registered in a specific department/program to apply for any of the awards?
A No. The awards are available to any registered post-graduate students taking courses at the University of Manitoba.

Q Do I have to be in a specific year of my program to apply for any of the awards? (first-year or fourth year graduate student)
A No. The awards are open to registered post graduate students at any level of their studies.

Q If I am starting my Master program in the upcoming fall semester, am I eligible to apply for the graduate student awards?
A Yes. As long as you are currently accepted in a post-graduate program and will be starting in the fall, you may apply for any of the awards.

Q I applied to two different graduate programs and am waiting to hear which program I will be accepted into. Which program should I list on my application form?
A Identify the program that you have been accepted to. Students who are not accepted into a post-secondary program are not eligible to apply for the graduate awards.
Completing the application form

Q  Is it possible to add additional pages to the fillable application form (e.g. publications/presentations)?

A  Yes. In the section where you want to add additional information type “Please see attachment”

In your attachment, clearly identify the question that you have attached,

  e.g., 8. Presentations/publications

  Please see attachment

Q  Does the three-page limit for the research proposal include references?

A  A list of references is not needed for the research proposal. However, as stated in the guidelines the research proposal should adequately reference the published literature.

Q  There is not enough room in the fillable boxes so that when I print the form or type additional information, words are cut off. Should I modify or exclude some of my information from the form?

A  If you do not have enough room to type in the fillable boxes, type “Please see attachment” and in your attachment, clearly identify the question that you have attached.

  e.g., 8. Presentations/publications

  Please see attachment

Submitting the application form

Q  In what format should I submit the application form?

A  Send your hardcopy application completed in full to the Centre on Aging.

Submitting transcripts

Q  Can I submit a printed copy of my transcript from Aurora?

A  Yes. Downloaded unofficial transcripts are acceptable.
Q  Do I need to submit official sealed transcripts from my home institution?
A  No. We do not require official transcripts from your home institution. University of Manitoba students may submit a copy of their Aurora transcript as part of their submission.

Similarly, students from institutions other than the University of Manitoba may submit a print out copy of their transcript.

Q  When I downloaded my transcript from Aurora, my name is not listed on it. Can I submit my transcript without my name?
A  Clearly write your name on your transcript and submit it along with your application package.

Q  How many copies of my transcript should I submit?
A  You need only submit ONE copy of your transcript.

Q  Am I required to submit my undergraduate transcripts, as I am currently registered in a graduate program?
A  Yes. You must submit post-secondary transcripts from all levels of study.

Q  I took some courses at a different post-secondary institution. Do I have to submit my transcripts from previous institutions?
A  If you took courses at a different post-secondary institution and the courses are not relevant to your current degree then you do not have to submit transcripts; however, if you feel submitting transcripts would be beneficial, you may include these transcripts in your application package.

Q  If I decide to submit my transcript for some courses I took at a different post-secondary institution that are degree related, should I submit a scanned copy or order an official copy of the transcript?
A  You may submit a scanned or printed copy of the transcript. Ensure that you have written your name on the transcript if it not included on the copy.
Formatting requirements

Q  What are the specific formatting guidelines I should follow for submitting my application?
A  The required guidelines can be found from this link:

  http://umanitoba.ca/centres/aging/media/CoA_Student_award_application_guidelines_2013.pdf

Providing references

Q  When I submit my letter of reference, can I submit two letters? Where a letter of reference from my advisor would be submitted as both my advisor and referee letter?
A  No. You must submit THREE separate letters from your referees. Your advisor’s letter does not count as two submissions.