



**Asset Disposal Form for Electronics Recycling  
(UMSU and UMSU Student Groups)**

Name of Person/Group:

Date:

**Asset Description:**

Please label each asset as one of the following conditions:

- Excellent    - Good (working)    - Poor (needs repairs)    - Not working

**i.e. Monitor #1 – poor, Monitor #2 – good, 3 CPU’s good, microwave – not working**

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**Location of Asset:**

Building: \_\_\_\_\_ Room #: \_\_\_\_\_

**Authorized Signature(s):**

\_\_\_\_\_  
UMSU or UMSU Group Representative

\_\_\_\_\_  
Date:

To arrange for pick-up of items please return this form to the attention of:

**Waste Prevention Office**

Either by:

Fax: 474-7547

Email: [wpo@cc.umanitoba.ca](mailto:wpo@cc.umanitoba.ca)

Or bring form to 157 Helen Glass

## **Items Accepted in the University E-waste Recycling Program**

Computer Cables with or without connectors  
+Computer Cards such as sound, video, network, modems, controllers  
Circuit Boards from computers, printers, fax and scanners  
Internal or external CD-ROM's, DVD and CD-ROM Burners  
Electronic typewriters  
Fax machines  
Hard disks (HD) and floppy drives (FD)  
Laptops, laptop parts  
Laptop accessories, chargers, batteries, cables and cards  
External Modems  
Networking Equipment, cards, hubs, routers, switches, cabling  
Personal Computers (CPU, monitors, keyboards, mouse and peripherals)  
Inkjet and Laser Printers  
Software Manuals, CDs, DVDs and Diskettes  
Cassette and reel-to-reel Tape players/recorders  
Mobile Radios and FRS phones  
Remote controls (television and stereo)  
Games decks such as Play Station, X-box and Nintendo  
Mobile (cell) phones, chargers and batteries  
Pagers and answering machines  
Regular telephones, corded or wireless  
Stereos, Televisions, entertainment equipment  
Batteries, dry-cell and rechargeable