February 2018

Facilities Inspection Directive

Physical Plant will maintain a comprehensive program of safety inspections for all Physical Plant workplaces, taking appropriate and practicable actions to correct identified unsafe conditions. The frequency of inspections is as follows:

Trades shops and Caretaking rooms – monthly

Physical Plant project work sites – as required per the Site Safety Plan

Supervisors are responsible to ensure that inspections are carried out for all workplaces under their supervision at the required frequency, reviewing completed inspections, and ensuring that identified deficiencies are corrected in a timely manner. A copy of each completed inspection is to be posted on the safety bulletin board or otherwise made available to employees.

Stephen Cumpsty
Director, Operations and Maintenance
Physical Plant