



UNIVERSITY
OF MANITOBA

Physical Plant

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2 April, 2012

To: Physical Plant Staff
From: Rod Berscheid, Assistant Director
Subject: **Facilities Inspection**

The purpose of Facilities Inspections is to ensure compliance with the Workplace Safety and Health Act in inspecting our assigned workplaces, as well as contributing to Safety of the University of Manitoba as a whole by working with Faculties and Departments in their workplace inspections. With this comprehensive coverage across UofM properties and workplaces, Physical Plant can act to avoid or address safety issues.

The Physical Plant will maintain a comprehensive program of safety inspections at all buildings, grounds, shops, and project work sites, taking immediate actions to correct identified unsafe conditions. The frequency of inspections is as follows:

Buildings/Grounds Inspections – annually

Shop Inspections – monthly

Project Work Sites – as required

Responsibilities:

- Managers and Assistant Managers are responsible for the overall operation of the program.
- Managers, Assistant Managers and Project Coordinators are responsible for conducting and directing formal inspections on project work sites that they control and for involving workers in such inspections.
- Workers are responsible for participating in and contributing to the inspection program.
- Observations will be documented and problems will be corrected.

These inspections are intended to minimize injuries and address safety issues observed on University property.