



April 2012

To: Physical Plant Staff
From: Rod Berscheid, Assistant Director
Subject: Manitoba Safety and Health Legislation

The purpose of this directive is to outline the Manitoba Safety and Health Legislation within the Physical Plant.

All personnel must take every reasonable precaution to protect the safety, health and welfare of themselves and others. All work is to be conducted in accordance with the minimum standards outlined in the Workplace Safety and Health Act and Regulation.

Management, Local Safety and Health (LASH) Committee Representatives and Employees are to be informed of their legal duties and responsibilities and are expected to participate and apply safe work practices and safe job procedures in accordance with applicable Legislation.

A copy of the Workplace Safety and Health Act and Regulation is to be made available to every full time permanent employee. A copy is placed at Reception (Fort Garry and Bannatyne) as a ready reference. A copy of Physical Plant Safety Manual is available in every Work Unit.

In addition, the following guidelines have been developed in accordance with Legislation:

- No employee will work alone unless the Work Unit's Working Alone or in Isolation Safe Job Procedure is followed.
- Any person working with or in the proximity of a controlled product must have received Workplace Hazard Material Information System training prior to doing the job.
- A Hearing Conservation Program is implemented for work areas where exposure to noise is in excess of 80 dBa.
- Lock-Out / Tag-Out procedures are developed for those performing any type of work in which the release of energy could inadvertently start up or cause injury to a worker.
- Where forklifts, critical or sensitive equipment is used, applicable training/certification is provided prior to using the equipment.