University of Manitoba | BookStore

QUARTERLY ROYALTY REPORT

- Royalties are based on the wholesale cost of the products and are currently set at 7%.
- Royalty Reports and cheques must be filed with the University of Manitoba and are due 45 days after the end of each quarter (February 15, May 15, August 15 and November 15).
- A Royalty Report must be filed regardless of whether any royalties are due or not.
- A copy of the original invoice for each order must be attached to this form.

Date: _____ **Licensee:** _____

Report for Period: _____

DATE OF INVOICE	INVOICE NUMBER	SOLD TO (if U of M please indicate department)	LICENSED PRODUCT	TRADEMARK USED	GROSS SALES

Make cheque payable to "University of Manitoba BookStore" and remit with this report to:

Leta Beyak
University of Manitoba BookStore
140 University Centre
University of Manitoba
WINNIPEG, MB R3T 2N2

Ph: 204-474-8321 Fax: 204-474-7555

TOTAL GROSS SALES OF LICENSED PRODUCTS	
LESS RETURNS	
TOTAL NET SALES	
ROYALTY (7.0%)	
GST ON ROYALTY FEE	
ROYALTIES AND TAX DUE FOR THIS PERIOD	