

Question 1 (1 point)

Academic integrity is a commitment to moral and ethical standards even when faced with challenging circumstances.

The University of Manitoba defines academic integrity as a commitment to six fundamental values of academic integrity: honesty, responsibility, trust, fairness, respect, and courage.

Further information on working with Academic integrity can be found [here](#)

Acting with integrity is a reflection of your personal morals and values and reflects your character and credibility. When integrity is compromised, the value of a grade and degree are diminished and sends the message to others that the grade or degree is not a true reflection of the knowledge and skills learned. Future employers may then believe that degrees or listed qualifications are not credible, affecting their decisions to hire you, which may future impact your personal and professional goals.

By answering "Yes" below, I acknowledge that I understand the importance of acting with academic integrity while completing this course.

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Question 1 options:

☐ Yes

☐ No

Question 2 (1 point)

Academic misconduct

At the University of Manitoba, teaching and learning happens in classrooms, laboratories, online in UM Learn, and in other virtual platforms. Teaching and learning also happens live (in the moment), synchronously online, and asynchronously. It's important that you complete all your course work with integrity so that others can trust that your grades and feedback are a true reflection of what you have learned. It can be tempting to take shortcuts to complete work quickly, but some shortcuts are detrimental to your learning and can lead you to trouble.

Academic misconduct has been categorized into six groups: (1) academic fraud, (2) cheating on quizzes, tests, and examinations, (3) duplicate submission, (4) plagiarism, (5) inappropriate collaboration, and (6) personation.

Students who do not act with integrity, and commit academic misconduct may face serious consequences. Their assignment, quiz, test, or exam can be graded as zero, or they may be suspended or expelled from the course or program. Here is a list of possible [disciplinary actions](#):

- Reprimand kept in the student's file for up to five years
- Reprimand recorded on the student's academic history/transcript for up to five years
- Developmental or educational action, including community service or educational activities
- Attaching conditions to participation in future activities
- Written apology
- Restitution
- Suspension from further attendance of a class or activity in a particular course
- Giving a particular grade (potentially an F) on a course, paper, test, examination, or other evaluative process
- Suspension from a particular course, all courses in a department, or program
- Suspension or expulsion from the University of Manitoba.

By answering "Yes" below, I acknowledge that I understand that failing to act with academic integrity may result in serious consequences as the result of disciplinary actions.

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Question 2 options:

☐ Yes

☐ No

Question 3 (1 point)

Academic Fraud includes falsification of data, official documents, or medical or compassionate circumstances to gain accommodation to complete assignments, quizzes, tests, or exams.

Examples of academic fraud include:

- Submitting false material for assignments.
- Purchasing an assignment to submit for credit -- this is also known as contract cheating.
- Falsely claiming illness or bereavement.
- Using websites or social media to complete assignments dishonestly.

By answering "Yes" below, I acknowledge that I understand what academic fraud is, and that I am aware that committing academic fraud puts me at risk of serious consequences as the result of disciplinary actions.

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Question 3 options:

☐ Yes

☐ No

Question 4 (1 point)

Cheating on quizzes, tests, and examinations (whether those are written online in UM Learn or face-to-face) is the purposeful circumventing of fair testing procedures.

Here are some examples of cheating on quizzes, tests, or examinations:

- Looking at another person's quiz, test, or exam or allowing them to look at yours. Some students believe that this only applies to the face-to-face testing situation, but also applies to online courses.
- Possession of unauthorized devices or materials during quizzes, tests, or exams. If your instructors has not given you explicit permission to view or access certain materials, don't look at them.
- Distributing answers or obtaining answers prior to a quiz, test, or exam. This means that you should not use Course Hero or Chegg (for example) to look for answers to your assessments, or upload your previous assessments to these types of websites.
- Inappropriate collaboration on assignments, quizzes, tests, or examinations. This means that you should not chat or text with your classmates, friends, parents, tutors, or any unauthorized person while you are completing assessments unless authorized by the instructor or expected as part of the course structure (see also next question).

By answering "Yes" below, I acknowledge that I understand what constitutes cheating, and that I am aware that cheating on tests or assignments puts me at risk of serious consequences as the result of disciplinary actions.

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Question 4 options:

☐ Yes

☐ No

Question 5 (1 point)

Inappropriate collaboration occurs when a student and any other unauthorized person work together on assignments, quizzes, tests, or exams intended to be completed by one student.

If you are ever uncertain if you are expected to complete an assignment or test individually or if you are permitted to collaborate with others, contact your instructor for clarification before proceeding.

Here are some examples:

- Seeking substantial help to complete an assignment without getting permission from the instructor.
- Using social media to share, sell, or copy course materials (this can also be seen as contract cheating).
- Dishonest use of old assignments to complete your assignment.
- Submitting assignments that were completed by someone else (e.g., peers, friends, siblings, parents, or someone you've hired).

By answering "Yes" below, I acknowledge that I understand what constitutes inappropriate collaboration, and that I am aware that inappropriate collaboration on assignments or tests puts me at risk of serious consequences as the result of disciplinary actions.

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Question 5 options:

☐ Yes

☐ No

Question 6 (1 point)

Duplicate submission is a form of cheating where students submit an assignment, test, or exam (either part of it or the whole thing) in more than one course without the permission of the instructor. Duplicate submission may also be called "self-plagiarism".

Some students don't think this is a big deal because their assignment is their assignment -- but what you are trying to do when you submit duplicate work is to gain credit twice for doing the work once and that is not considered fair.

Here are some examples of duplicate submission:

- Submitting a paper written and graded for another course.
- Submitting data, images, diagrams, tables, or maps graded in another course.
- Submitting lab reports or other types of assignments already graded in another course.

By answering "Yes" below, I acknowledge that I understand what constitutes duplicate submission, and that I am aware that duplicate submission of assignments or tests puts me at risk of serious consequences as the result of disciplinary actions.

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Question 6 options:

☐ Yes

☐ No

Question 7 (1 point)

Plagiarism is the presentation or use of words, ideas, or images as one's own without appropriate citation in an assignment, quiz, test, or exam.

Here are a few examples of plagiarism:

- Copying text verbatim without including quotation marks, in-text citation, and reference list entry. This applies even on an open book examination.
- Copying non-written media without citing the source.
- Presenting an idea or summary without acknowledging the source.
- Self-plagiarism (see Duplicate Submission).

By answering "Yes" below, I acknowledge that I understand what constitutes plagiarism, and that I am aware that plagiarism on assignments or tests puts me at risk of serious consequences as the result of disciplinary actions.

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Question 7 options:

☐ Yes

☐ No

Question 8 (1 point)

Personation is the writing of an assignment, lab report, quiz, test, or exam for another student, or the unauthorized use of another person's signature, ID number, or UM Learn login credentials in order to impersonate another person.

If you are ever uncertain if you are expected to complete an assignment or test individually or if you are permitted to collaborate with others, contact your instructor for clarification before proceeding.

Here are some examples:

- Writing a paper, assignment, or lab report for another student (also known as contract cheating).
- Recording attendance for another student.
- Using another student's iClicker account.
- Attending and writing an exam for another student.
- Posting in an online course for another student.

By answering "Yes" below, I acknowledge that I understand what constitutes personation, and that I am aware that committing personation puts me at risk of serious consequences as the result of disciplinary actions.

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Question 8 options:

☐ Yes

☐ No

Question 9 (1 point)

Where can I find help if I have questions related to academic Integrity?

There are many sources of student support available at the University of Manitoba

1. Your course Instructor

If in doubt, contact your instructor. They are here to support your learning and will be more than willing to assist.

2. University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <http://bit.ly/WcEbA1> or name: <http://bit.ly/1tJ0bB4>.

In addition, general library assistance is provided at various University Libraries located on the Fort Garry and Bannatyne campuses. For a listing of all libraries, please consult the following: <http://bit.ly/1sXe6RA>.

When working remotely, students can receive help online, via the Ask-a-Librarian chat found on the Libraries' homepage: www.umanitoba.ca/libraries.

3. Writing and Learning Support

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor's feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: <http://umanitoba.ca/student/academiclearning/>

You can also contact the Academic Learning Centre by calling 204-480-1481.

4. *Student Advocacy*

The Student Advocacy Office provides confidential services for student complaints. They will listen to your issues and help to solve these problems.

You can visit the Student Advocacy Office virtually if you have a concern about your grades or have been suspected of academic misconduct, but you don't have to wait until you find yourself in a problem situation. You can talk to someone at the Student Advocacy Office anytime.

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

520 University Centre

Phone: (204) 474-7423

Email: student_advocacy@umanitoba

Web: <http://umanitoba.ca/student/advocacy/>

5. **Student Accessibility Services**

The University of Manitoba is committed to providing an accessible academic community. [Students Accessibility Services \(SAS\)](#) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

Student Accessibility Services

520 University Centre

Phone: (204) 474-7423

Email: Student_accessibility@umanitoba.ca

6. **Help beyond the services listed above**

1. **Student Counselling Centre**

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling.

Student Counselling Centre

<http://umanitoba.ca/student/counselling/index.html>

474 University Centre or S207 Medical Services

(204) 474-8592

2. **Student Support Case Management**

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

Student Support Intake Assistant

<http://umanitoba.ca/student/case-manager/index.html>

520 University Centre

(204) 474-7423

3. University Health Service

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

University Health Service

<http://umanitoba.ca/student/health/>

104 University Centre, Fort Garry Campus

(204) 474-8411 (Business hours or after hours/urgent calls)

4. Health and Wellness

Contact our Health and Wellness Educator if you are interested in information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Health and Wellness Educator

<http://umanitoba.ca/student/health-wellness/welcome.html>

Katie.Kutryk@umanitoba.ca

469 University Centre

(204) 295-9032

By answering "Yes" below, I acknowledge that there are a variety of supports in place to aid me on matters associated with academic integrity and personal wellness at the University of Manitoba.

Question 9 options:

☐ Yes

☐ No