From: Agriculture Graduate Academic
To: agriculture-all@lists.umanitoba.ca
Cc: Crystal Jorgenson; Heather Wiebe; Mya Kraft; Rachel Sydor
Subject: IMPORTANT: Access to campus for essential work
Date: July 6, 2020 3:53:31 PM
Attachments: image001.png
Importance: High

UM | Faculty of Agricultural and Food Sciences

Good afternoon,

I am pleased to inform you that the Vice-President (Administration) approved the Recovery Plan submitted by the Faculty of Agricultural and Food Sciences.

The plan submitted by the Faculty permits access for faculty members and support staff engaged in academic and administrative tasks that cannot be conducted effectively remotely as long as safety protocols and safety measures can be met.

Examples of activities that were approved are:

- Preparation of lecture material and lecture presentation for academics
- HR and Financial management and student file management for administrative staff

One of the preconditions for approval was that occupancy levels in all our buildings are restricted to 50% of normal capacity. Therefore, Department Heads and Directors, in submitting their part of the Faculty's Recovery Plan have had to balance access of personnel for all research, teaching and administrative activities taking place in their building(s). As such, permissions for access to a building is granted by the Department Head/Director/Manager responsible for a given building (see list below). Permission for temporary access to offices or labs is no longer required from the Dean's Office.

A. Building Name	B. Department	C. Access permission from:
Animal Science/ Entomology Building TK Cheung Research Building	Animal Science	Martin.nyachoti@umanitoba.ca; Brittany.byron@umanitoba.ca
Glenlea Research Station Poultry Facility	All	Jason.bourcier@umanitoba.ca
FFDC	All	Kristen.matwychuk@umanitoba.ca
Agriculture and Civil Engineering Building CWB Grain Storage Research Facility EITC 1&3 Duff Roblin Building Strawbale Building	Biosystems Engineering	Nazim.cicek@umanitoba.ca; Minami.maeda@umanitoba.ca
Animal Science/ Entomology Building Honey house and overwintering building	Entomology	Rob.currie@umanitoba.ca; Kateryn.rochon@umanitoba.ca
Agriculture Building (Plant Science) Greenhouse Crop Technology Centre Vegetable, field and seed storage buildings Research Annex	Plant Science	Claudio.stasolla@umanitoba.ca; bev.godard@umanitoba.ca
Carman Research Station	All	Alvin.iverson@umanitoba.ca
Ellis Building (FHNS) Human Ecology Building Duff Roblin Building	FHNS	FHNSDEPARTMENTHEAD@umanitoba.ca
Dairy Building	FHNS	John.thoroski@umanitoba.ca
RCFFN	FHNS	Rotimi.aluko@umanitoba.ca
Ellis Building (Soil Science)	Soil Science	Francis.zvomuya@umanitoba.ca;

Soil Science Equipment Shed		Lynda.closson@umanitoba.ca
Agriculture Building (Agribusiness)	Agribusiness and Agricultural Economics	Derek.brewin@umanitoba.ca
Agriculture Building (Dean's Office)	Dean's Office	agdean@umanitoba.ca; mya.kraft@umanitoba.ca
Agriculture Building (School of Agriculture)	School of Agriculture	Michele.rogalsky@umanitoba.ca
Agriculture Building (Student Services)	Student Services & IT	aggradac@umanitoba.ca

How do I get permission to access my space?

1. Email approval by your Department Head/Director must be received prior to accessing any FAFS building at the U of M campus. Send an email to the individual(s) listed in Column C.
2. For those individuals approved to come to campus, for every visit, please take the following health survey (or the health survey required by your Department Head) which will also record your building entry and exit times https://forms.gle/Qey34k5Fbk78F6y56
3. It is recommended to come to campus equipped with a **mask** and a **disinfectant** product; if you do not have either, please contact your department head/director to make arrangements for these supplies.
4. Upon entering a room, sanitize door knobs, light switches, elevator buttons etc. with disinfectant
5. Please ensure you:
   - maintain a physical distance between individuals of not less than 2 meters, AND;
   - do not exceed one individual per 10 m^2, AND;
   - limit occupancy to a maximum of 50 percent of normal capacity.
6. Wear a mask or other appropriate face covering if you are unable to maintain the 2-meter distance.
7. Upon departure, please wipe down all surfaces you have touched with a surface disinfectant

This change does not signal an unrestricted return to campus. Support staff and faculty and their HQP are expected to continue working remotely as only activities that cannot be carried out remotely will be considered for a return to UM facilities. Nevertheless, the opportunity to conduct essential work on campus is made easier as long as it is cleared through your Department Head, the Director of the Richardson Centre, or from the Acting Operations Manager at Glenlea. A reminder, permission for temporary access to offices or labs is no longer required from the Dean's Office.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Jitendra Paliwal, Ph.D., P. Eng., FEC
Professor, Biosystems Engineering
Associate Dean (Graduate Programs) and Associate Dean (Academic)
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