

Syllabus

ABIZ 0460: Financial Management 1

Fall Term 2008

Instructor: Charles Grant
Office: 374 Agriculture Building
Phone: 204.474.9619
Office hrs: By appointment
Lectures: Room 172 Agriculture Building
Time: Tuesday/Thursday 2:30 pm – 3:50 pm
Labs: Room 137 Agriculture Building
Times: Thursday 8:30 am or Friday 2:30 pm

COURSE DESCRIPTION: Financial Management 1 introduces concepts and tools used to manage small to medium sized businesses with particular emphasis on agribusinesses. Concepts covered in course material include introductions to profit, production, finance, marketing, risk, information systems, logistics, proformas, and accounting.

TEXT BOOK: There is no required textbook for the course. For supplemental information, general business textbooks on the course materials are available in the University of Manitoba libraries.

CLASS ATTENDANCE: It is important that students attend all classes. Lecture content forms the central part of the course material, supplemented by course notes, readings, and assignments. Materials from missed lectures should be obtained from fellow classmates. The instructor will provide course materials during the lecture period only and will not be responsible to provide students the materials should they miss a lecture.

CLASS BEHAVIOR: It is a requirement that all students show utmost respect for their classmates and the instructor in the spirit of good learning. Please turn cell phones, computers and other electronic devices off before entering the classroom. Students exhibiting disrespectful behavior risk being barred.

QUESTIONS: If you have questions regarding the lectures, assignments, executive business plan, or exams, speak with the instructor or teaching assistant at the end of any class period. If the questions cannot be answered immediately, an appointment will be booked.

GRADING: Grades will be based on ten assignments, a mid-term examination and a final examination.

Task	Weight
Assignments (10 @ 3% each)	30%
Mid-Term Examination	20%
Final Examination	50%
Total	100%

ASSIGNMENTS: Assignments will be discussed in class and presented in your weekly Lab Session. An assignment discussed in one Lab Session will be due at the beginning of the following Lab Session (one week away). Only assignments submitted at the beginning of the following Lab Session will be graded. Non-submitted assignments and assignments submitted outside of the submission time period will receive a grade of zero.

When submitting an assignment be sure your name, student number, the course name and the assignment number are typed clearly on the first page. Assignments missing any of this information will not be accepted and will receive a grade of zero. If assignments are more than one page in length, staple the sheets in the top left-hand corner.

A portion of the grade for assignments is for presentation. The presentation should be clear and neat. Colour is okay but not necessary.

Graded assignments will be returned at the beginning of the following Lab Session, generally one week after submission. Assignments not picked up by students at that time will be left for pick-up in a pile in the Agribusiness main office area until the end of the term. Assignments not picked up by students by the end of the term will be shredded.

DUE: The following due dates and times will apply.

TASK	DUE
ASSIGNMENT 1	SEPT 25/26
ASSIGNMENT 2	OCT 2/3
ASSIGNMENT 3	OCT 9/10
ASSIGNMENT 4	OCT 16/17
ASSIGNMENT 5	OCT 23/24
ASSIGNMENT 6	OCT 30/31
ASSIGNMENT 7	NOV 6/7
MID-TERM EXAM	NOV 13
ASSIGNMENT 8	NOV 13/14
ASSIGNMENT 9	NOV 20/21
ASSIGNMENT 10	NOV 27/28
FINAL EXAM	TO BE SCHEDULED DURING EXAM PERIOD

EXAMINATIONS: Attendance is expected at both the mid-term examination and the final examination and required at the final examination. Should a student not be present to write the mid-term examination their mid-term grade will be omitted from the final grade calculation and their final examination will be worth 70% of their course grade.

ACADEMIC HONESTY: All University of Manitoba guidelines for academic honesty apply in this class. Students are expected to do their own assignments and exams. Plagiarism or any other form of cheating in assignments, examinations or term tests is subject to serious academic penalty. A student found guilty of contributing to cheating in examinations or term assignments is also subject to serious academic penalty (see the University of Manitoba's Undergraduate Calendar for further details).