TO: Faculty, Staff and Students, Faculty of Kinesiology and Recreation Management

FROM: Dr. Janice Ristock, Provost and Vice-President (Academic)

RE: Reappointment Advisory Committee, Dean, Faculty of Kinesiology and Recreation Management

Dr. Doug Brown’s term as Dean of the Faculty of Kinesiology and Recreation Management ends on August 31, 2018, and he has indicated his interest in being considered for reappointment as Dean. Accordingly and on behalf of President Barnard, I am writing to initiate this review process.

As the first step in this process and in accordance with the Procedures: Deans of Faculties and Directors of Schools of the University: Appointment and Review (http://umanitoba.ca/admin/governance/governing_documents/staff/291.html), I am requesting that the Office of the Faculty of Kinesiology and Recreation Management to oversee the election of the following members to the Reappointment Advisory Committee, the composition of which is set out in section 2.5.1 of these Procedures:

2.5.1.(b) five persons elected by, but not necessarily from, the academic staff of the faculty, from which the President shall select four (4) to serve on the Committee. If one of these members is unable to fulfill their term, the fifth person shall serve as an alternate;

2.5.1.(c) one person elected by and from the support staff of the faculty; and

2.5.1 (e) one undergraduate student elected or appointed by the relevant student organization.

The election process shall be consistent with Faculty of Kinesiology and Recreation Management nomination and election practices, and with University policy and procedures.

I am asking the Office of the Faculty of Kinesiology and Recreation Management to provide me with the names of those elected (and associated contact information, including mailing and e-mail addresses, phone and fax numbers) by no later than September 22, 2017. My intention is to convene the first meeting of the Reappointment Advisory Committee in early fall.

Thank you and please feel free to contact me or my Executive Assistant, Pam Trupish, should you have any questions about the search process.

cc David Barnard, President and Vice-Chancellor
Doug Brown, Dean, Faculty of Kinesiology and Recreation Management
Karen Martindale, Executive Assistant to the Dean
Pam Trupish, Director, Office of the Provost

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