Supervisory Excellence

This comprehensive program addresses best practices for supervisors.

Requirements: 7 days (42 hours) of sessions

Foundational Session (Required – 12 hours)
Recommended as the first workshop

- Excellence in Supervision: Essential Skills for Supervisors includes Planning, People Support, Coaching and Recognition, Team Development, Change Navigation, and Attitude (2 day session - 12 hours)

Core Sessions (Required – 15 hours)

- RESPECT in the Workplace: Tips for Supervisors (3 hours)
- Service Excellence (3 hours)
- UofM Supervisor: Need to Know - Policies & Collective Agreements (3 hours)
- Annual Review & Development Plan training (formerly Performance Review for Supervisors) (3 hours)
- Safety for Supervisors (3 hours)

Electives – minimum of 15 hours

- Dealing with Conflict (3 hours)
- Mastering your Time Management Skills formerly Managing Workload & Priorities (3 hours)
- Effective Writing (1 day - 6 hours)
- Interpersonal Communication Skills & Conflict Management (2 days - 12 hours)
- Crucial Conversations (formerly Difficult Conversations) (3 hours)
- Crucial Accountabilities (formerly Confrontations for Supervisors) (3 hours)
- Recruitment, Selection, Diversity & Onboarding (3 hours)
- Job Descriptions & Classification (3 hours)

Or alternate(s) determined in consultation with LOD Program Coordinator

Register for sessions via LODReg https://umanitoba.gosignmeup.com/public/course/browse

Please make special note of two-day sessions as attendance at both dates is required.