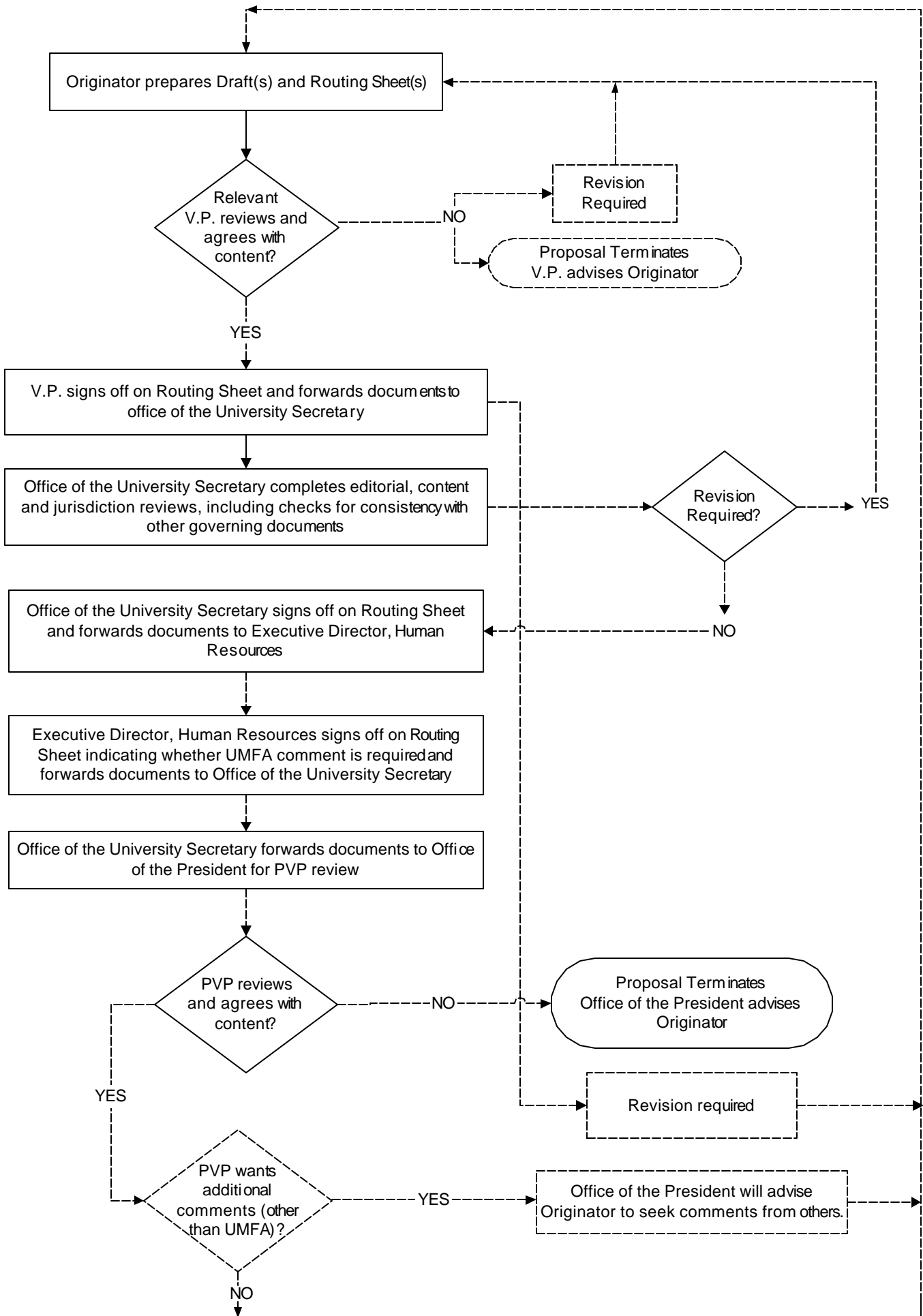
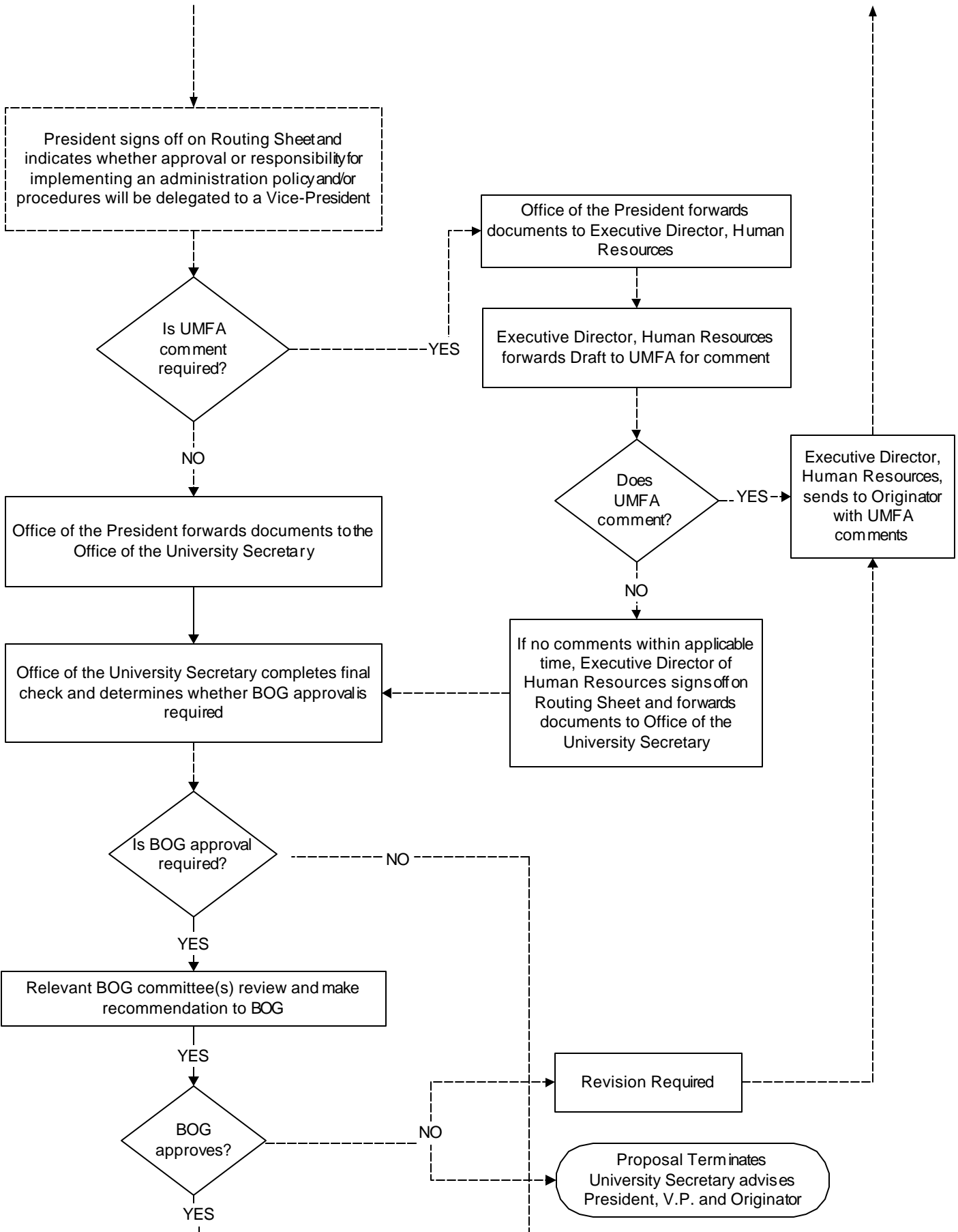


POLICY/PROCEDURE PROPOSED BY THE PRESIDENT AND/OR VICE-PRESIDENTS FOR BOG OR ADMINISTRATION APPROVAL





Office of the University Secretary:
 a) designates Governing Document #, Effective Date, Formal Review Date (if applicable);
 b) post/remove the Governing Document on the Governance Website;
 c) advise the President, relevant V.P., and Originator respecting the approval; and
 d) arrange for an e-memo to be distributed to employees through the UMInfo News Co-ordinator