

Senate Committee - *Ex-Officio* Designates Form

For the **Senate Committee on** _____, please choose one of the following options:

- I will attend **ALL** Committee meetings.

or

- My designate _____ will attend **ALL** Committee meetings in my stead.

or

- Where possible, I will attend all Committee meetings however, when I am unable, my designate _____ will attend in my stead. When this situation occurs I will give the meeting materials to my designate.

(Signature)

(Date)

(Printed Name)

***Please fax form to the Office of the University Secretary at 474-7511.