

**Minutes of a meeting of Senate held on the above date at 1:30 p.m. in the Senate Chamber, Room E3-262 Engineering and Information Technology Complex**

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**Members Present**

Dr. D. Barnard  
Chair  
Prof. S. Alward  
Prof. B. Amiro  
Ms. B. Arte  
Dean J. Beddoes  
Dean M. Benarroch  
Prof. P. Blunden  
Prof. T. Booth  
Very Rev. R. Bozyk  
Prof. M. Brabston  
Rector D. Bracken  
Ms. M. Brolley  
Prof. T. Chen  
Prof. E. Comack  
Prof. K. Coombs  
Dean E. Dawe  
Prof. R. Desai  
Dean J. Doering  
Prof. M. Edwards  
Prof. B. Elias  
Prof. J. Embree  
Dr. E. Etcheverry  
Dean H. Frankel  
Prof. M. Freund  
Mr. O. Gagne  
Prof. G. Giesbrecht  
Prof. J. Gilchrist  
Ms. S. Gottheil  
Dean N. Halden  
Prof. R. Hechter  
Prof. P. Hess  
Prof. J. Hughes  
Dean A. Iacopino  
Prof. J. Irvine  
Ms S. Jasper  
Dr. D. Jayas  
Dr. A. Katz  
Mr. E. Kraut  
Prof. J. Linklater  
Dean R. MacMillan  
Mrs. D. McCallum  
Prof. R. McIlwraith  
Prof. T. McLachlan

Prof. D. McMillan  
Dr. K. Matheos  
Mr. Sem Moreno  
Prof. S. Pistorius  
Prof. K. Plaizier  
Prof. T. Podolsky  
Ms. J. Rebizant  
Prof. L. Simard  
Prof. W. Simpson  
Prof. H. Soliman  
Mr. L. Solomon  
Dean R. Stern  
Dr. R. Tate  
Dean J. Taylor  
Dean M. Trevan  
Prof. C. Trott  
Prof. J. Trottier  
Dean L. Turnbull  
Prof. K. van Ineveld  
Prof. J. Van Rees  
Prof. P. Venkatesh  
Dean J. Watkinson  
Prof. D. Watt  
Dean M. Whitmore  
Prof. E. Worobec  
Ms. D. Young  
Mr. J. Leclerc,  
University  
Secretary  
Dr. S. Coyston,  
Recording  
Secretary

**Assessors Present**

Ms. J. Black  
Ms. J. Chen  
Dr. D. Collins  
Ms. A. Ducas  
Dr. B. Hann  
Mr. N. Marnoch  
Dr. J. Ristock  
Dr. L. Smith  
Dr. M. Torchia

**Regrets**

Mr. J. Adams  
Ms. K. Adams  
Prof. John Anderson  
Prof. Judy Anderson  
Prof. J. Asadoorian  
Ms. C. Bone  
Mr. S. Bounket  
Dean D. Crooks  
Prof. I. Davidson-  
Hunt  
Dean N. Davies  
Prof. M. Eskin  
Prof. M. Gabbert  
Prof. J. Guard  
Prof. P. Hultin  
Prof. E. Judd  
Mr. J. Kearsey  
Dr. J. Keselman  
Prof. A. McIntosh  
Ms. V. Marriott  
Prof. C. Morrill  
Prof. J. Morrill  
Dean B. Postl  
Prof. S. Prentice  
Dr. I. Ripstein  
Prof. M. Scanlon  
Mr. H. Secter  
Dean G.  
Sevenhuysen  
Dean L. Wallace  
Prof. D. Wirtzfeld  
Prof. K. Wrogemann  
Prof. A. Young

**Absent**

Prof. B. Bacon  
Mr. I. Cook  
M. G. Csepregi  
Prof. E. El-  
Salakaway  
Prof. M. Enns  
Mr. L. Ford  
Ms. M. Gabbs  
Rectrice R. Gagné  
Dr. G. Glavin  
Ms. J. Guise  
Mr. R. Hagemeister  
Prof. J. Hanesiak  
Prof. W. Kinsner  
Prof. S. Kouritzin  
Prof. D. Mann  
Ms. A. Maqsood  
Mr. J. Ngo  
Mr. J. Ossachuk  
Prof. S. Palahicky  
Ms. J. Sealey  
Mr. C. Smith  
Prof. D. Smyth  
Prof. L. Strachan  
Mr. D. Sushko  
Prof. M. Vrontakis  
Mr. C. Yap

**Also Present**

Ms. S. Chaillot  
M. S. Dorge  
Ms. A. Owuapu  
Ms. C. Préjet  
Ms. C. Ramraj  
Mr. D. Sytnik  
Ms. S. Utsunomiya  
Ms. M. Watson

The Chair informed Senate that the speaker of the Senate Executive Committee was Dean Mark Whitmore.

The Chair thanked faculty representatives to Senate whose terms will end on May 31<sup>st</sup> for their service on the committee.

**I            CANDIDATES FOR DEGREES,  
DIPLOMAS AND CERTIFICATES – MAY 2012** Page 4

A copy of the list of graduands was available at the front table for examination by members of Senate. Mr. Marnoch noted that the list of May graduands (n = 2618) distributed at the meeting does not include graduands of the Undergraduate Medical Education program and the Diploma in Agriculture previously approved by the President and the Provost on behalf of Senate.

**Dean Whitmore MOVED, on behalf of the Senate Executive Committee, THAT the list of graduands provided to the University Secretary by the Registrar be approved, subject to the right of Deans and Directors to initiate late changes with the Registrar up to May 18, 2012.**

**CARRIED**

**II            REPORT ON MEDALS AND PRIZES  
TO BE AWARDED AT THE SPRING CONVOCATION**

This report was available at the front table in the Senate Chamber for examination by members of Senate.

**Dean Whitmore MOVED, on behalf of the Senate Executive Committee, THAT the report on medals and prizes provided to the University Secretary be approved by Senate.**

**CARRIED**

**III           MATTERS TO BE CONSIDERED IN CLOSED SESSION**

**1.           Report of the Senate Committee on Honorary Degrees**

In keeping with past practice, the minutes of this agenda item are not included in the circulated minutes but appear in the original minutes which are available for inspection by members of Senate.

**IV           ELECTION OF SENATE REPRESENTATIVES**

**1.           To the Board of Governors**

Page 5

The Chair reminded members that Senate is represented on the Board of Governors by three Senators, at least one of whom has no administrative responsibilities greater than those of a department head at the time of election. He indicated that, as Norman Halden and Mark Whitmore are faculty deans, nominations for the available position must be filled by a Senator with no administrative responsibilities beyond department head.

The University Secretary opened nominations. A motion to nominate Professor Embree was duly moved and seconded. A motion to nominate Professor Owens was duly moved and seconded. On a motion duly moved and seconded, nominations were closed.

Following a secret ballot vote, Professor Embree was declared **ELECTED** to the Board of Governors for a three-year term ending May 31, 2015.

**2. To the Senate Executive Committee**

Page 7

The Chair indicated that four faculty representatives were to be elected for three year terms to replace Professor Coombs (Medicine), Professor Etcheverry (Medical Rehabilitation), Professor McMillan (Nursing), and Professor Brabston (Management), whose terms on the Executive Committee expire on May 31<sup>st</sup>.

The University Secretary opened nominations. On motions duly moved and seconded, Professors Blunden, McMillan, Brabston, and Etcheverry were nominated to represent Senate on the Senate Executive Committee. On a motion duly moved and seconded, nominations were closed.

Professors Blunden, McMillan, Brabston, and Etcheverry were declared **ELECTED** to the Senate Executive for three-year terms ending May 31, 2015.

The Chair informed members that one representative was to be elected from among the Vice-Presidents, Deans of Faculties, and Directors of Schools, to replace Dean Mark Whitmore, whose term on Senate Executive will end on May 31st. He called attention to a list of those eligible for nomination on page 7 of the agenda.

The University Secretary opened nominations. On a motion duly moved and seconded, Dean Taylor was nominated. No further nominations were received. On a motion duly moved and seconded, nominations were closed.

Dean Taylor was declared **ELECTED** to the Senate Executive for a three-year term ending May 31, 2015.

**3. Election of a Student Member to the Senate Executive Committee**

Page 8

The Chair reminded Senators that the composition of the Senate Executive Committee provides for one student elected by the students to be a member of Senate. There is also provision for one assessor member chosen by and from the student Senators.

**Ms. Arte MOVED, on behalf of the Student Senate Caucus, to nominate Mr. Olivier Gagne to serve as the voting student Senator on the Senate Executive Committee.**

**CARRIED**

Ms. Arte informed Senate that Ms. Abiye Owuapu had been appointed to serve as the student assessor on the Senate Executive Committee.

**V MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE**

1. **Report of the Senate Committee on Curriculum and Course Changes** Page 9

The Chair noted that, in keeping with past practices, any minor corrections to the Report of the Senate Committee on Curriculum and Course changes should be reported to the Office of the University Secretary.

2. **Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [February 29, 2012]** Page 99

3. **Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [March 26, 2012]** Page 101

4. **Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [April 23, 2012]** Page 104

Dean Whitmore MOVED, on behalf of the Senate Executive Committee, THAT Senate approve the Report of the Senate Committee on Curriculum and Course Changes and the reports of the Executive Committee of the Faculty of Graduate Studies on Curriculum and Course Changes [dated February 29, March 26, and April 23, 2012].

**CARRIED**

**VI MATTERS FORWARDED FOR INFORMATION**

1. **2012-2013 List of Senate Members** Page 105

2. **2012-2013 Schedule of Meetings and Agendas Availability for Senate and Senate Executive Committee** Page 109

3. **Annual Reports of Standing Committees of Senate**

- a) **Academic Computing** Page 110
- b) **Academic Dress** Page 111
- c) **Academic Freedom** Page 112
- d) **Academic Review** Page 113
- e) **Admissions** Page 114
- f) **Admission Appeals** Page 116
- g) **Appeals** Page 117
- h) **Approved Teaching Centres** Page 118
- i) **Awards** Page 119
- j) **Calendar** Page 123
- k) **Curriculum and Course Changes** Page 124
- l) **Honorary Degrees** Page 125
- m) **Instruction and Evaluation** Page 126
- n) **Joint Master's Programs** Page 127
- o) **Joint Master's Programs Appeals** Page 131
- p) **Libraries** Page 132
- q) **Medical Qualifications** Page 133

r)	<b><u>Nominations</u></b>	Page 134
s)	<b><u>Planning and Priorities</u></b>	Page 135
t)	<b><u>Rules and Procedures</u></b>	Page 136
u)	<b><u>University Research</u></b>	Page 137

The Chair reminded members that Standing Committees of Senate are required to report at least once a year unless otherwise specified in the terms of reference. He called attention to the annual reports for Standing Committees for the year 2011-2012, which were circulated with the agenda.

4.	<b><u>Report of the Senate Committee on Awards – Part A [April 9, 2012]</u></b>	Page 138
5.	<b><u>Report of the Senate Committee on Academic Review</u></b>	Page 142
6.	<b><u>Correction to the Report of the Executive Committee of the Faculty of Graduate Studies on Course and Curriculum Changes [January 24, 2012]</u></b>	Page 148
7.	<b><u>Correspondence from COPSE RE: Engineer-in-Residence</u></b>	Page 149
8.	<b><u>Correspondence from COPSE RE: Ph.D. in Nursing</u></b>	Page 150
9.	<b><u>Implementation of Master of Science (M.Sc.) and Doctor of Philosophy (Ph.D.) programs in Biomedical Engineering</u></b>	Page 151
10.	<b><u>Items Approved by the Board of Governors, on March 20, 2012</u></b>	Page 152
11.	<b><u>Items Approved by the Executive Committee of the Board of Governors on April 17, 2012</u></b>	Page 153

## **VII REPORT OF THE PRESIDENT**

The Chair reported that the recent provincial budget includes a five percent increase to the University's operating grant. It is the second of three such increases that the Province had committed to last year. He observed that the additional revenue over the three-year period, which is considerably better than what is available for postsecondary institutions in other jurisdictions, will help the University of Manitoba close a gap, which has been observed in other discussions, between it and like universities in the country.

## **VIII QUESTION PERIOD**

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

The following question was received from Professor Julie Guard, Faculty of Arts.

This summer, a significant number of small seminar rooms have been allocated to ICM and the Intensive English Program and are not available for Arts courses. The shortage of these classrooms has reduced the already small number of classrooms

available and created problems for instructors whose teaching style works best in small seminar rooms. So that we can accurately assess the impact of this new policy, will the President request that Lori Wallace, Dean of Extended Education, or some other person, as appropriate, undertake to collect data on the number of requests received for small seminar rooms and the number of such requests denied? I request further that the President also request that data be collected on the actual use of such classrooms to determine whether all classrooms allocated to ICM and the English language program were actually used by those programs, and to determine the extent or type of use (i.e., for a class that met regularly, or for a single meeting, or some other type of use).

Dr. Collins indicated that, for the purpose of the discussion, in the absence of more specific information that he would define a small seminar room as classroom with a capacity of less than twenty. He acknowledged that there are opportunity costs associated with the allocation of instructional space and observed that these costs are borne by all programs. He observed, too, that space allocation is generally less problematic in the Summer term. Dr. Collins indicated that the International College of Manitoba (ICM) has no space allocation for a capacity of less than thirty students for the Summer term; as such they are not competing with Arts courses for small seminar rooms. The average ICM class size is forty students and the smallest class size is thirty students.

In response to Professor Guard's assertion that the number of small classrooms is limited, Dr. Collins said that he had been advised by the Registrar's Office that there is no shortage of small instructional spaces. He remarked that, given the recent implementation of the Ad Astra Scheduling Suite, it would be possible to provide more objective information on the use of instructional space in the future. Dr. Collins informed members that, in the current term, there are fifty seminar rooms with a capacity of twenty or less available on the Fort Garry campus. Seventeen of these spaces have been assigned to the English Language Centre (ELC) or the Intensive English Program (IEP). Twenty of the fifty available seminar spaces are located in the Fletcher Argue Building, nine of which have been assigned to either the ELC or the IEP for the Summer term. Dr. Collins indicated that data for the Bannatyne campus are not available.

Referring to Professor Guard's request that data be gathered on the number of requests for small seminar rooms that are received and denied, in order to assess the impact of the new policy, Dr. Collins clarified that there is no new policy that concerns the allocation of classroom space. With respect to collecting data on requests for small seminar rooms, he noted that room bookings for the Summer term are not tracked centrally, as they are made through Faculty offices which may or may not track this type of data. He concurred that tracking data on summer session is something the University needs to review for the future.

Regarding Professor Guard's request that data be collected on the actual use of small seminar rooms allocated to ICM and the IEP, to determine the extent and type of use, Dr. Collins noted that both the IEP and the ELC have been asked by the Registrar's office to advise Faculty schedulers, as a standard practice, when a room will not be required so the space can be reallocated. He questioned how Senate would be served by knowing the regularity of classes in the IEP and the ELC, but indicated that he would respond to Senate's directions. He suggested, anecdotally, that there are greater issues

arising from the failure to use scheduled space in the broader University than in these particular programs.

**IX      CONSIDERATION OF THE MINUTES  
OF THE MEETING OF APRIL 4, 2012**

**Professor Van Rees MOVED, seconded by Professor Brabston, THAT the minutes of the Senate meeting held on April 4, 2012 be approved as circulated.**

**CARRIED**

**X      BUSINESS ARISING FROM THE MINUTES**

The Chair recalled that, at the previous meeting, Professor Gabbert had raised a question as part of a discussion during question period. As Professor Gabbert was not available for the present meeting, the Chair indicated that he would provide a response at the next Senate meeting.

**XI     REPORTS OF THE SENATE EXECUTIVE COMMITTEE  
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE**

**1.      Report of the Senate Executive Committee**

Page 154

Dean Whitmore reported that Senate Executive met on May 2, 2012. Comments of the committee accompany the reports on which they were made.

Dean Whitmore reported that the committee had endorsed the establishment of an Implementation Working Group for the Cooper Commission Report, with terms of reference as set out in Appendix B of the Report of the Senate Executive Committee. The committee had also re-appointed Professor Archie McNicol to serve as Chair of the Senate Committee on Appeals, and had appointed Professor Sharon Alward to serve as Vice-Chair. Both appointments are for three year terms. Professors David Mandzuk and Brenda Hann had been reappointed to serve as Chair and Vice-Chair, respectively, of the Senate Committee on Admission Appeals, for three year terms. The committee had also made a recommendation on nominations to the Senate Committee on Nominations, to replace four members whose terms would end on May 31<sup>st</sup>.

**Dean Whitmore MOVED, on behalf of the Senate Executive Committee, THAT the following nominations to the Senate Committee on Nominations be approved by Senate for three-year terms beginning June 1, 2012 and ending on May 31, 2015:**

- **Professor Carla Taylor (re-appointment), representing Agricultural and Food Sciences & Human Ecology**
- **Professor Helen Cameron(re-appointment), representing Science**
- **Professor Sandra Kouritzin (Senator, re-appointment), representing Education & Kinesiology and Recreation Management**
- **Professor Karen Jensen (re-appointment) representing Music, Fine Art & Libraries**

**CARRIED**

2. **Report of the Senate  
Planning and Priorities Committee**

Ms. Ducas reported that the SPPC had completed two reports; one concerns a proposal to establish an Actuarial Stream in the Master of Science in Management program and the second relates to assigning priority to new programs. She indicated that both reports would be brought forward to Senate in due course.

**XII REPORTS OF OTHER COMMITTEES OF SENATE,  
FACULTY AND SCHOOL COUNCILS**

1. **Report of the Senate Committee on Nominations**

Page 159

Professor Edwards noted that, subsequent to the May 9th meeting of the Senate Committee on Nominations, Professor Hess, Director of the School of Art, had indicated that he is willing to let his name stand for nomination to the Senate Committee on University Research and Ms. Sara Enns had been nominated to serve as the undergraduate student representative on the Senate Planning and Priorities Committee.

Professor Edwards thanked the students who had brought forward names for student nominees to the various committees and Ms. Laurin and Ms. Utsunomiya, of the University Secretary's office, for the support they had provided to the Committee.

No further nominations were received.

**Professor Edwards MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Nominations [dated May 9, 2012], as amended.**

**CARRIED**

2. **Report of the Senate Committee on Awards –  
Part B [April 9, 2012]**

Page 164

Dean Doering commented that Senate was being asked to consider a proposal for an award that appears to be of a discriminatory nature; one for Aboriginal students in the Faculty of Law.

**Dean Doering MOVED, on behalf of the Committee THAT Senate approve and recommend to the Board of Governors the Report of the Senate Committee on Awards – Part B [dated April 9, 2012].**

**CARRIED**



3. **Report of the Senate Committee on Instruction and Evaluation** Page 169  
**RE: Amendments to the Academic Regulations, Faculty of Engineering, Concerning the Dean's Honour List**

Dr. Ristock indicated that the Faculty of Engineering was proposing an amendment to its academic regulations, to allow students who complete courses in the Summer term to be assessed for inclusion on the Dean's Honour List.

**Dr. Ristock MOVED, on behalf of the committee, THAT Senate approve the Report of the Senate Committee on Instruction and Evaluation regarding Amendments to the Academic Regulations of the Faculty of Engineering Concerning the Dean's Honour List.**

**CARRIED**

4. **Report of the Joint Senates Committee on Joint Master's** Page 171  
**Programs between the University of Winnipeg and the University of Manitoba**

**Dean Doering MOVED, on behalf of the committee, THAT Senate approve the Report of the Joint Senates Committee on Joint Master's Programs between the University of Winnipeg and the University of Manitoba regarding revisions to the terms of reference for the Joint Senates Committee on Joint Master's Programs.**

**CARRIED**

XIII **ADDITIONAL BUSINESS** - none

XIV **ADJOURNMENT**

The meeting was adjourned at 2:07 p.m.

These minutes, pages 1 to 9, combined with the agenda, pages 1 to 174, comprise the minutes of the meeting of Senate held on May 16, 2012.