Governing Document Development Process

Originator Prepares
Governing Document Proposal Form
and provides it to
Responsible Executive Officer

Responsibly Executive Officer reviews
Governing Document Proposal Form

NO

Revision Required

Governing Document Proposal Terminates

Responsibly Executive Officer agrees to sponsor
the proposed Governing Document and signs the
Governing Document Proposal Form and sends it
to the Office of Legal Counsel

The Office of Legal Counsel reviews
Governing Document Proposal Form

NO

Revision Required

Governing Document Proposal Terminates

The Office of Legal Counsel consults with
Human Resources and the University Secretary

NO

Revision Required

Governing Document Proposal Terminates

The Office of Legal Counsel drafts, or provides
assistance in the drafting of, the proposed Governing
Document

The Office of Legal Counsel provides Responsible
Executive Officer with final draft of Governing Document
along with signed Governing Document Routing Form

Responsibly Executive Officer signs Governing Document Routing Form
and forwards it, along with the draft Governing Document to be approved,
to the University Secretary for induction into approval process.

University Secretary directs the proposed
Governing Document to appropriate Approving Body

NO

- A Governing Document comes into force on the day
  approved or at a later specified date, if so stated.

- A Governing Document shall be published
  on University of Manitoba website within 30 days of
  taking force

- The Responsible Executive Officer is responsible for
  implementing the new Governing Document

Governing Document returned to Office of Legal Counsel and
Responsible Executive Officer. Responsible Executive Officer then decides
whether to revise or abandon proposed Governing Document

Revise

Abandon;
Terminate