

UNIVERSITY OF MANITOBA PROCEDURE

Procedures:	ASBESTOS MANAGEMENT PROGRAM PROCEDURE
Parent Policy:	Health and Safety Policy
Effective Date:	March 22, 2005
Revised Date:	July 2, 2013
Review Date:	July 2, 2023
Approving Body:	President
Authority:	
Responsible Executive Officer:	Vice-President (Administration)
Delegate:	Director of Environmental Health and Safety
Contact:	Director of Environmental Health and Safety
Application:	Students, External Parties [Contractors], All Employees

Part I

Reason for Procedure

- 1.1 To set out Procedures secondary to Policy: Health and Safety, in conjunction with the need to manage asbestos containing materials where approximately 70% of the buildings at the University have some form of asbestos containing materials in their construction. Asbestos is a recognized cancer-causing material and there are regulatory requirements that apply to prevent uncontrolled exposure to workers and the public when the material is disturbed. The University has developed a comprehensive and documented Asbestos Management Program (AMP), to ensure a safe workplace is maintained for all employees, students and the visiting public.

Part II

Procedural Content

- 2.1 The AMP provides information, procedures and work practices relevant to management and control of asbestos-containing building materials known to be present throughout various buildings, which fall under the control, occupancy or administration of the University. It has been developed in part, to fulfill the University's obligations under Manitoba Regulation 53/88 and to provide the means from which future exposures to asbestos may be prevented.
- 2.2 All construction, maintenance, repair and renovation of University premises shall be conducted in accordance with the latest edition of the AMP and associated Appendices as published by the Environmental Health and Safety Office.

- 2.3 The AMP shall be maintained by the Environmental Health and Safety Office, in consultation with Physical Plant and the University Workplace Health and Safety Advisory Committees. Updates to the AMP shall be made on a regular and required basis, in consultation with the Asbestos Management Program Committee. This committee shall have representation from the various bargaining units on campus.
- 2.4 The AMP shall:
- (a) clearly establish the University's intent to control any known or suspect asbestos-containing materials (ACM) and is written to satisfy the requirements for the creation of a "Prevention Plan" as required by the Workplace Health Hazard Regulation (Manitoba Reg. 53/88);
 - (b) identify the responsibilities of all persons who work with or are involved in the management of asbestos-containing materials at the University;
 - (c) provide the criteria by which all asbestos-containing materials are to be identified and evaluated and establish the means by which this information is to be passed on to all affected parties;
 - (d) establish the criteria for the training and education of all staff and outside contractors;
 - (e) contain the necessary work practices and procedures to effect low to moderate risk asbestos work (i.e. Type 1, 2 or Glove Bag Removal) in a safe manner; and
 - (f) provide for the implementation of an Operations and Maintenance Program to address the following:
 - (i) the repair or removal (as required) of any ACM identified as being in disrepair;
 - (ii) the maintenance of all remaining ACM in good condition;
 - (iii) a labeling and signage protocol for ACM;
 - (iv) minimizing future fibre releases by controlling activities that may disturb asbestos; and
 - (v) the inspection and monitoring of all scheduled asbestos disturbances.
- 2.5 The AMP documentation is made up of the Main General Program Manual for Properties Under the Control, Occupancy or Administration of the University of Manitoba and a series of related Appendices, as follows:
- (a) The latest version of the AMP is available on the Environmental Health and Safety Office web page.
 - (b) The Environmental Health and Safety Office shall publish, maintain, and update the latest edition of the AMP.
- 2.6 Physical Plant shall be responsible for ensuring that the AMP is applied to the design, construction and renovation of new and existing facilities.

Part III
Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the Vice-President (Administration) that a formal review of this Procedure is required.
- 3.2 The Director of Environmental Health and Safety is responsible for the implementation, administration and review of this Procedure.
- 3.3 Students, External Parties (Contractors), all Employees are responsible for complying with this Procedure.

Part IV
Review

- 4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is July 2, 2023.
- 4.2 In the interim, this Procedure may be revised or repealed if:
 - (a) the Vice-President (Administration) or Approving Body deems it necessary or desirable to do so;
 - (b) the Procedure is no longer legislatively or statutorily compliant; and/or
 - (c) the Procedure is now in conflict with another Governing Document.
 - (d) the Parent Policy is revised or repealed.

Part V
Effect on Previous Statements

- 5.1 This Procedure supersedes all of the following:
 - (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (b) all previous Administration Governing Documents on the subject matter contained herein.

Part VI
Cross References

- 6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
 - (a) [Policy: Health and Safety](#)