Minutes of a Special Meeting of the Senate Executive Committee held on the above date at 1:30 p.m., remotely via BlueJeans

Those present:  
Dr. J. Ristock, Acting Chair  
Prof. J. Anderson  
Prof. R. Biscontri  
Prof. P. Blunden  
Prof. T. Chen  
Prof. M. Gabbert  
Dean E. Jurkowski  
Prof. C. Miller  
Prof. D. Oliver  
Mr. E. Podaima  
Dean J. Taylor  
Mr. J. Leclerc, University Secretary  
Dr. S. Coyston,  
Associate University Secretary

Assessors present:  
Mr. Wm. Dowie  
Dr. T. Mondor  
Prof. M. Shaw  
Mr. R. Talukder  
Prof. D. Watt

Regrets:  
Dr. D. Barnard  
Prof. A. Schultz  
Ms. K. Smith  
Ms. L. Zapshala-Kelln

Absent:  
none

Also present:  
Dr. D. Collins, Professor, College of Pharmacy  
Dean L. Raman-Wilms, College of Pharmacy  
Prof. S. Sivaramakrishnan, Associate Dean (Undergraduate and International), I.H. Asper School of Business  
Ms. M. Watson, Executive Assistant to the University Secretary

The Chair welcomed student representatives who were recently appointed to the committee.

I CONSIDERATION OF THE MINUTES OF PREVIOUS MEETINGS

1. **April 29, 2020**

   Dean Jurkowski MOVED, seconded by Professor Chen, THAT the minutes of the meeting of the Senate Executive Committee held on April 29, 2020, be approved as circulated.

   CARRIED

2. **May 6, 2020**

   Professor Anderson MOVED, seconded by Professor Biscontri, THAT the minutes of the Special Meeting of the Senate Executive Committee held on May 6, 2020, be approved as circulated.

   CARRIED

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Business Arising from the Minutes - none

Reports of Other Committees of Senate, Faculty and School Councils

1. Report of the Faculty Council of the Faculty of Management RE: Temporary Revisions to Graduation Requirements for the Bachelor of Commerce (Honours), Including the Co-operative Education Option

The Chair reminded committee members that on March 16, 2020, Senate had delegated its approval authority to the Senate Executive Committee for academic matters arising during the emergency period. The Pandemic Planning Committee had established an Academic Advisory Sub Committee chaired by Deputy Provost Mondor.

Dr. Mondor said the I.H. Asper School of Business was proposing adjustments to the requirements for the Bachelor of Commerce (Honours), including the Co-operative Education Option, in particular. The adjustments were necessary as some employers had cancelled Summer Term co-operative work placements, given the circumstances of the COVID-19 pandemic.

Professor Sivaramakrishnan said the Asper School of Business would introduce a new course section under IDM 4050 – Readings in Management, to be titled “Applied Small Business Consulting,” for the Fall 2020. Students who registered for the course would, under the supervision of a faculty member, provide pro bono consulting to a small business struggling with economic challenges arising from the pandemic. The experiential course would give students an opportunity to work with a small business organization on a project that would mimic a work term, with the exception that students would not be paid.

Professor Sivaramakrishnan said the Asper School of Business was requesting a modification to the requirements for the Asper Co-op Program, to permit students who had completed two of the three required work terms and who were planning to graduate in either February or May, 2021, to complete IDM 4050 when titled “Applied Small Business Consulting,” with a minimum grade of “C,” in place of IDM 4982 – Co-op Work Term 3 where they were not able to secure a third work term placement. He explained that, as a consequence of the pandemic, the number of co-op placements for the 2020 Summer Term was approximately 50 percent of what it had been in previous years, as many employers had either withdrawn or were not offering positions in the summer. Several students who would graduate in February or May, 2021, had not been able to secure a co-op placement for the Summer Term, and it was anticipated that the same situation might occur in the Fall Term. The current alternative for these students would be to withdraw from the Asper Co-op Program and to graduate with a B.Comm.(Hons.) without the co-operative education designation.

Professor Sivaramakrishnan said, pending Senate Executive’s approval of the temporary modification of the Asper Co-op Program requirements, the Asper School of Business was also requesting a temporary modification of academic
regulations for the B.Comm.(Hons.), to allow the same students to complete a maximum of 9 credit hours of readings and research courses. The academic regulations for the program limit students to a maximum of 6 credit hours of readings and research courses, including IDM 4050 and IDM 4070 – Management Research 1. A small number of students who might request to substitute IDM 4050 – Applied Small Business Consulting for IDM 4982, in place of a third work term, may have previously completed a different section of IDM 4050.

Professor Biscontri MOVED, seconded by Professor Gabbert, THAT the Senate Executive Committee approve, on behalf of Senate, the Report of the Faculty Council of the Faculty of Management (I.H. Asper School of Business) concerning temporary revisions to the graduation requirements for the:

- Bachelor of Commerce (Honours), Co-operative Education Option, specifically, that a requirement that “the program will include 12 months spent in co-op work terms with a co-op office approved employer, typically taken in three, 4-month-long co-op work terms with a minimum grade of ‘C’ in each co-op work term course and combine the work terms together to satisfy 3 credit hours of Business Options” be temporarily amended to allow students graduating in February 2021 or May 2021 to substitute the third co-op work term, IDM 4982 (1 credit hour), with IDM 4050 Applied Small Business Consulting (3 credit hours) with a minimum grade of ‘C’; and

- Bachelor of Commerce (Honours), specifically, that the stipulation that “Students are limited to a maximum of six hours of readings and research courses” be amended to “Students are limited to a maximum of nine hours of readings and research courses”, for students graduating in February 2021 or May 2021.

Mr. Dowie informed the committee that he was a small business owner and a member of the Winnipeg Chamber of Commerce. He indicated that he was in favour of the proposal.

CARRIED

2. Report of the College Executive Council of the College of Pharmacy RE: Proposal for Special Consideration Admission Category, Doctor of Pharmacy Program, Fall 2020 and Fall 2021 Intakes

The Chair invited Dean Raman-Wilms to speak to a proposal from the College of Pharmacy to introduce a Special Consideration admission category for the Doctor of Pharmacy program.

Dean Raman-Wilms said the College of Pharmacy was proposing to introduce a Special Consideration admission category for the Pharm.D. program, for the Fall 2020 and Fall 2021 intakes, following a significant decline in the number of applications to the College for the Fall 2020 compared to previous years. The
measure was necessary, given there had been no admission into the College in the Fall 2019 and considering current uncertainties associated with the COVID-19 pandemic, to avoid what could be significant public health implications for the province. The College also wanted to ensure that it would be able to offer admission to qualified applicants, who would be successful in the program. Dean Raman-Wilms said the lower number of applications might be attributed to various factors, including (i) this would be the initial intake into the Pharm.D. program, which had been approved by Senate, May 17, 2017, and implemented in the Fall 2019 with requirements for two years of full-time study and specific course prerequisites, for admission; (ii) the impact of changes made to courses, in response to the pandemic, on students’ ability to complete the admission requirements; (iii) higher tuition for the Pharm.D. relative to the Bachelor of Science in Pharmacy; (iv) the possibility that some potential applicants might choose to defer their application given uncertainties related to the pandemic. She noted that Pharm.D. programs across Canada and at some institutions in the United States had also reported a decline in applications for the Fall.

Dean Raman-Wilms expressed her gratitude to Mr. Adams, Executive Director, Enrolment Services, to other staff in Enrolment Services, and to Dr. Collins, for their advice and for having further reviewed applications that had been received to date, for the Fall 2020. These included a number of strong candidates who had not met some specific requirements, including, for example, two Regular Fall/Winter Sessions with a minimum of 24 credit hours in each or particular prerequisite course equivalencies.

Dean Raman-Wilms said the proposed Special Consideration category for admission would only be used if it was not possible to meet the admission target of fifty-five (55) students in the Fall 2020 and/or the Fall 2021. Applicants admitted under this category would be required to meet the current admission requirements, as amended and approved by Senate Executive, on behalf of Senate, at its meeting on April 29, 2020, with the exception that they would not be required to present direct course equivalents for the 60 credit hours of prerequisites, but would have completed courses that provide a commensurate foundation for the Pharm.D. program.

Dean Raman-Wilms informed the committee that the College would also undertake a review of the current admission requirements for the Pharm.D. program, for implementation for the Fall 2022 intake. Dr. Collins said the proposal to introduce the Pharm.D. program included restrictive and formulaic admission requirements that were difficult for some applicants to meet, including some strong candidates who had not completed specific course equivalents but did have suitable academic preparation for the program.

Professor Miller MOVED, seconded by Professor Gabbert, THAT the Senate Executive Committee approve, on behalf of Senate, the Report of the College Executive Council of the College of Pharmacy concerning a proposal to establish a Special Consideration admission category for the Doctor of Pharmacy Program, for the Fall 2020 and Fall 2021 intakes.

In response to a question, Dean Raman-Wilms said the Fall 2020 intake would be the first intake into the Pharm.D. program, which had been implemented for
the Fall 2019 but with a transition year. She explained that students currently in Year 1 of the Pharm.D. program had been admitted to the B.Sc. in Pharmacy in the Fall 2018 and had met the admission requirements for that program. They had transitioned into Year 1 of the Pharm.D. beginning in September 2019. She confirmed that the number of applicants to the Pharm.D. program for the Fall 2020 had declined relative to the number of applicants to the B.Sc. in Pharmacy in previous years. The College of Pharmacy at the University of Manitoba was the second-last of ten institutions in Canada to introduce a Pharm.D. program, in response to changed accreditation requirements. Other institutions had also experienced a reduction in applications when the Pharm.D. was introduced.

In response to a question, Dean Raman-Wilms said the College was requesting that the Special Consideration category also be approved for the Fall 2021 intake, as students who would have completed the first of two years of prerequisites in the 2019-2020 academic year, for admission to the Pharm.D. in the Fall 2021, would have been impacted by changes made to courses as a result of the pandemic this spring. Also, given uncertainty about course offerings for the Fall 2020, it was possible that some applicants might not be able to meet the requirement for full-time study (24 credit hours).

Professor Biscontri asked how the changes would be communicated to potential applicants, including to those who might not have applied for admission for the Fall 2020 but would, perhaps, qualify for admission under the proposed Special Consideration category.

Dr. Collins said the College would work with Admissions to communicate the change to potential applicants. He confirmed that late applications would be accepted, for admission in the Fall 2020.

CARRIED

IV ADDITIONAL BUSINESS - none

V ADJOURNMENT

The meeting was adjourned at 1:53 p.m.

These minutes, pages 1 to 5, together with the agenda, pages 1 to 15, comprise the minutes of the Special Meeting of Senate Executive Committee meeting held on May 20, 2020.