AGENDA

I MINUTES OF THE MEETING OF APRIL 29, 2020 – not available

II BUSINESS ARISING FROM THE MINUTES - none

III RECOMMENDATION FROM THE ACADEMIC ADVISORY SUB-COMMITTEE OF THE PANDEMIC PLANNING COMMITTEE

1. Proposed Adjustment to the Academic Schedule for Fall 2020 and Winter 2021 Terms

IV REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

1. Report of the College Executive Council of the College of Nursing RE: Revised Admission Requirements (B.N.) and Academic Regulations (B.N., B.P.R.N.) due to COVID-19
   • Revised Admission and Clinical Agency Requirements for Cardiopulmonary Resuscitation Certification
   • Voluntary Withdrawal

V ADDITIONAL BUSINESS - none

VI ADJOURNMENT

**Click here to access the BlueJeans audio call and follow instructions provided in the emailed notice of meeting.**

Please send regrets to shannon.coyston@umanitoba.ca.
The University of Manitoba and other Canadian universities are preparing to deliver courses remotely in the Fall term. Although a final determination has not yet been made, it is critical that preparations are made to facilitate this approach, and to support instructors in planning courses and units in determining offerings.

The proposal is to extend the Fall term to conclude with a period in early January (5-15) 2021 when essential in-person activities associated with courses offered in Fall term could be completed. This would provide an opportunity for students to gain critical in-person instruction and experience important for their safety and understanding as they proceed in their programs of study. Use of this period would be entirely optional; most courses offered in Fall term would be completed prior to the Winter break.

Establishing a ‘hands-on’ period in January 2021 should provide sufficient time and opportunity for students to return physically to campus if instruction through the Fall is done remotely.

There would be a resulting one-week delay in the start for Winter term and this should also provide additional time for students to return to campus over the winter break, as well as opportunity for self-isolation prior to the Winter term starting should this continue to be required.

Proposed Academic Schedule for Fall Term 2020
- September 9: Classes start
- December 12 – 23: Exam Period
- January 5 – 15, 2021: Fall term extension for in-person activities

Proposed Academic Schedule for Winter Term 2021
- January 18: Classes start
- April 19 – May 1: Exam Period

A detailed version of the proposed academic schedule developed by the Registrar for the Fall 2020 and Winter 2021 terms is attached.
### 2020 Fall Term - Current

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>Tues, Sept 8</td>
</tr>
<tr>
<td>Start of Classes</td>
<td>Wed, Sept 9</td>
</tr>
<tr>
<td>Drop date</td>
<td>Tues, Sept 22</td>
</tr>
<tr>
<td>Add date</td>
<td>Wed, Sept 23</td>
</tr>
<tr>
<td>Break</td>
<td>Mon, Nov 9 – Fri, Nov 13</td>
</tr>
<tr>
<td>VW date</td>
<td>Mon, Nov 23</td>
</tr>
<tr>
<td>End of classes</td>
<td>Fri, Dec 11</td>
</tr>
<tr>
<td>Exams</td>
<td>Sat, Dec 12- Wed, Dec 23</td>
</tr>
<tr>
<td>University Closed</td>
<td>Thurs, Dec 24 – Mon, Jan 4</td>
</tr>
</tbody>
</table>

*Grades Due* Mon, Jan 11

**Fall Term Teaching Hours:**
- MWF 37
- MW 36
- TR 37.5

Once per week classes:
- M=33
- T=36
- W= 39
- R=39
- F=39

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### 2020 Fall Term - Proposed

*University Prep Week Mon, Aug 31 – Fri, Sept 4

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>Tues, Sept 8</td>
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</tr>
<tr>
<td>Drop date</td>
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</tr>
<tr>
<td>Add date</td>
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<tr>
<td>Break</td>
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</tr>
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<td>VW date</td>
<td>Mon, Nov 23</td>
</tr>
<tr>
<td>End of classes</td>
<td>Fri, Dec 11</td>
</tr>
<tr>
<td>Exams</td>
<td>Sat, Dec 12- Wed, Dec 23</td>
</tr>
<tr>
<td>University Closed</td>
<td>Thurs, Dec 24 – Mon, Jan 4</td>
</tr>
</tbody>
</table>

*Grades due w/o lab Mon, Jan 11
*Grades due w/lab Fri, Jan 22

**Fall Term Teaching Hours:**
- MWF 37
- MW 36
- TR 37.5

Once per week classes:
- M=33
- T=36
- W= 39
- R=39
- F=39

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### 2021 Winter Term - Current

**Start of Classes** Mon, Jan 11

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drop date</td>
<td>Fri, Jan 22</td>
</tr>
<tr>
<td>Add date</td>
<td>Mon, Jan 25</td>
</tr>
<tr>
<td>Riel Day</td>
<td>Mon, Feb 15</td>
</tr>
<tr>
<td>Break</td>
<td>Tues, Feb 16 – Fri, Feb 19</td>
</tr>
<tr>
<td>VW date</td>
<td>Wed, Mar 24</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Fri, Apr 2</td>
</tr>
<tr>
<td>End of classes</td>
<td>Wed, April 14</td>
</tr>
<tr>
<td>Exams</td>
<td>Fri, Apr 16 – Fri, Apr 30</td>
</tr>
</tbody>
</table>

*Grades due* Thurs, May 6

**Winter Term Teaching Hours:**
- MWF 37
- MW 39
- TR 37.5

Once per week classes:
- M=39
- T=39
- W= 39
- R=39
- F=39

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### 2021 Winter Term - Proposed

**Start of Classes** Mon, Jan 18

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drop date</td>
<td>Fri, Jan 29</td>
</tr>
<tr>
<td>Add date</td>
<td>Mon, Feb 1</td>
</tr>
<tr>
<td>Riel Day</td>
<td>Mon, Feb 15</td>
</tr>
<tr>
<td>Break</td>
<td>Tues, Feb 16 – Fri, Feb 19</td>
</tr>
<tr>
<td>VW date</td>
<td>Wed, Mar 31</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Fri, Apr 2</td>
</tr>
<tr>
<td>End of classes</td>
<td>Fri, Apr 16</td>
</tr>
<tr>
<td>Exams</td>
<td>Mon, Apr 19 – Sat, May 1</td>
</tr>
</tbody>
</table>

*Grades Due* Thurs, May 6 or Fri, May 7

**Winter Term Teaching Hours:**
- MWF 35
- MW 36
- TR 36

Once per week classes:
- M=36
- T=36
- W= 36
- R=36
- F=33

*For Information*
April 29, 2020

To: Jeff Leclerc, University Secretary

From: Dr. Netha Dyck, RN, EdD, CHE, I-FCNEI
       Dean, College of Nursing, Rady Faculty of Health Sciences

Re: Proposed Changes to CPR Regulation and VW Regulation due to COVID-19 Situation

The College of Nursing is requesting changes to regulations due to the COVID-19 situation.

Proposed Change #1
The College of Nursing has regulations that require:
   a) newly admitted students to the Bachelor of Nursing (BN) Program to provide evidence of current cardiopulmonary resuscitation (CPR) certification at the health care provider (HCP) level prior to admission (p. 479 of the Academic Calendar);
   b) all continuing students in the BN Program to provide evidence of current CPR recertification at the health care provider (HCP) level by June 1 of each year (p. 483 of the Academic Calendar); and
   c) all students in the Baccalaureate Program for Registered Nurses (BPRN) to maintain current CPR certification (p. 485 of the Academic Calendar).
https://umanitoba.ca/student/records/media/Final_Undergraduate_Calendar.pdf

Current Regulations from the Academic Calendar:
Newly admitted students to the BN Program:
CPR certification at the Health Care Provider (HCP) Level is a requirement for admission to the College of Nursing. Certification must be valid until the end of the academic year (i.e. April); therefore, should not be obtained before April 1st by applicants for either Fall or Winter admission.

Continuing students in the BN Program:
Cardiopulmonary Resuscitation Certification (CPR): All students are required to obtain certification in CPR at the Health Care Provider Level. Returning students, including those certified at the Instructor level, must recertify in April/May each year to ensure that their certification is valid for the entire academic year. Proof of re-certification must be submitted annually by June 1 to the Student Services Assistant or designate.

Students in the BPRN Program:
Cardiopulmonary Resuscitation Certification (CPR): All students must be certified at the Health Care Provider (HCP) Level. Newly admitted students must submit proof of certification to the Student Services Assistant or designate by July 15. Thereafter, registered nurses are to maintain current certification at the required level.

Motions:
At the present time due to the COVID-19 situation, many organizations are not providing classes for CPR certification, although we have heard that some small classes are beginning to resume as of this week. Given these circumstances, the following three motions were passed at the College of Nursing Council meeting on April 29, 2020. We are forwarding these motions for consideration by Senate Executive.
i. That the regulation requiring newly admitted students to the Bachelor of Nursing Program to provide evidence of current CPR certification at the health care provider level prior to starting the program be suspended indefinitely.

ii. That the regulation requiring all continuing students in the Bachelor of Nursing Program to provide evidence of current CPR re-certification by June 1st of each year be suspended indefinitely.

iii. That the regulation requiring all students in the Baccalaureate Program for Registered Nurses to maintain current CPR certification be suspended indefinitely.

The recommendation is that once CPR classes become readily available again or as those classes evolve to provide students with more options to certify or re-certify, we will return to College Council and Senate to remove these suspensions.

**Proposed Change #2**

**Background:** The College of Nursing currently has a regulation in the Bachelor of Nursing Program that reads as follows:

“Students are allowed only one voluntary withdrawal per Nursing course in the College of Nursing. Students who voluntarily withdraw from a Nursing course a subsequent time will have their withdrawal reversed and will be expected to complete the course.”

([https://umanitoba.ca/student/records/media/Final_Undergraduate_Calendar.pdf](https://umanitoba.ca/student/records/media/Final_Undergraduate_Calendar.pdf) -- p. 481)

Given the current situation with COVID-19 and the fact that courses have been modified in terms of both delivery methods and strategies for evaluation, students are being offered a variety of options related to the courses they are taking, including options for late voluntary withdrawal (VW) from courses. To ensure fairness to College of Nursing students, it is proposed that the College of Nursing VW regulation be suspended for Winter Term 2020. The motion below was approved at the College of Nursing Council meeting on April 29, 2020 and is forwarded to Senate Executive for its consideration.

**Motion:**

That the regulation allowing only one voluntary withdrawal per Nursing course in the College of Nursing be suspended for the Winter Term 2020.

Note: The College of Nursing regulation regarding voluntary withdrawal (VW) is currently being revised to ensure it is aligned with the University of Manitoba's VW policy and will be forwarded through the appropriate committees for consideration once it is passed by College of Nursing Council.