

SCHEDULE "C"

EXPENSES

C.1 Upon receipt of invoices, the University will pay the Contractor a maximum of \$ _____ (Cdn.) for the following expenses incurred by the Contractor in connection with providing the Services:

<u>Expenses</u>	<u>Amount</u>
Reasonable long distance telephone calls, facsimile transmissions, and courier costs	At cost
Reasonable travel related expenses, with the prior express authorization of the University Liaison:	
(a) the lowest logical cost of return air transportation (or ground transportation, if preferred by the Contractor and less costly)	At cost
(b) parking and/or transportation to/from airports, taxi fares	At cost
(c) reasonable accommodation and meal expenses unless paid for directly by the University (excluding personal phone calls, bar bills, laundry, entertainment and other personal expenses)	At cost

For the purpose of this Agreement, the lowest logical cost of air transportation is defined as the most economical class of air travel over the most efficient route, taking into consideration specific travel requirements. If it is convenient to stay over an extra night to take advantage of reduced airfare, the University will pay the extra hotel and meal costs provided that these extra costs do not exceed the savings.

C.2 In support of the Contractor's claim for approved travel-related expenses, the Contractor must submit to the University original supporting receipts and documentation to the satisfaction of University.

C.3 Exceptions to the Contractor's responsibility for expenses (Section 8) are as set out below and are subject to the approval of Legal Counsel to the University: