

Fine Arts (School of Art) Art History Applicant Information Bulletin 2024 – 2025

Application Deadlines

Fall: May 1, 2024

Winter: October 1, 2025*

*Admission to the Winter term is on a space available basis only

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This bulletin is available with, and constitutes part of, the application. It is assumed that all applicants have read and understood it prior to submitting the completed application.

Programs Offered: Bachelor of Fine Arts Art History (*B.F.A.*)

Section 2: Eligibility Requirements

A. Academic Requirements

The University of Manitoba will require graded coursework to fulfill all admission requirements as outlined in this bulletin. Pass grades will not be considered for meeting any of these requirements unless otherwise stated.

Students wishing to complete an Art History degree must first complete a **minimum of 24 credit hours at the university level** while achieving a **Cumulative Grade Point Average (CGPA) of 2.5 or higher** (see *Section 4: Selection Process, A. Calculation of the Cumulative Grade Point Average (CGPA)*). No portfolio is required.

It is expected that required course work will be completed by the end of the April 2024 examination period for Fall admission or August 2024 examination period for Winter admission.

Section 1: General Statement

The purpose of this bulletin is to provide information to prospective applicants to the School of Art at the University of Manitoba. This document outlines categories of admission, requirements, and deadlines.

B. Course Requirements

Of the minimum 24 required credit hours, at least 12 credit hours must come from the following list of courses:

	COURSE #	COURSE TITLE
One of:	FAAH 1030; or	Introduction to Art 1A (3)
	EVDS 1660	History of Culture, Ideas, and Environment 1 (3)
One of:	FAAH 1040; or	Introduction to Art 2A (3)
	EVDS 1670	History of Culture, Ideas, and Environment 2 (3)
One of:	ENGL 1200; or	Representative Literary Works (6)
	ENGL 1300; or	Literature since 1900 (6)
	ENGL 1400	Thematic Approaches to the Study of Literature (3)
Up to 6 credit hours:	<i>Please refer to Appendix 1 Approved Electives for a list of acceptable courses.</i>	
	University Mathematics Course (3)	
	Science or Social Science elective (6)	

C. English Language Proficiency Requirements

All applicants whose primary language is not English and do not qualify for a waiver under the University of Manitoba's English language proficiency regulations will be required to demonstrate proficiency in English.

Additional information regarding specific proficiency requirements, waiver information, and test options can be found on the [English language proficiency requirements](#) page.

Results for most language tests, including TOEFL, IELTS, and Duolingo, expire two years from the test date. Test scores must be valid at the start of classes. Please confirm the validity of your test results.

Section 3: Application Process & Deadlines

A. Application Fees

Canadian/Permanent Residents:	\$100.00
International applicants:	\$120.00

Applications are not considered received until the application is submitted and the non-refundable application fee has been paid by the posted deadline.

All correspondence, including decision release information will be sent via email and posted to your application portal.

Please ensure your email account remains current and will accept emails from the University of Manitoba. Check your filters.

It is important to check your email and application portal regularly and specifically around the deadlines and important dates listed below.

B. Deadlines and Important Dates

Fall 2024

DATE	DEADLINES AND IMPORTANT DATES
May 1, 2024	Last date for receipt of application and application fee.
June 1, 2024	Last date for receipt of final official transcripts for all postsecondary study and other documents that may be requested.

Winter 2025

Admission to the Winter term is on a space available basis only.

DATE	DEADLINES AND IMPORTANT DATES
October 1, 2024	Last date for receipt of application and application fee.
October 15, 2024	Last date for receipt of final official transcripts for all postsecondary study and other documents that may be requested.

C. Required Application Documentation

The following documents will be required to complete your application:

- **Interim transcripts** showing current registration are to be submitted when applying or shortly thereafter.

- **Final official transcripts** from any university or college attended other than University of Manitoba are required. Student copies or photocopies are not acceptable. Transcripts become the property of University of Manitoba and will not be returned.

An English translation of international transcripts in languages other than English must be provided by the issuing institution or by a certified English translator. A translation must include a copy of the document on which the translation is based. The certified translator must include the original language photocopy and the English translation in sealed envelopes and endorse the envelopes by signing across the seal.

- **Immigration documents** are required if born outside of Canada.
- **Name change documentation** is required if name change has occurred as a result of marriage, divorce or other reason.
- **Proof of proficiency in the use of the English language** (see *Section 2: Eligibility Requirements, C. English Language Proficiency Requirements*).

Please send all application documentation to the following address:

**Admission for Art History
University of Manitoba
424 UMSU University Centre
66 Chancellors Circle
Winnipeg, MB R3T 2N2**

Electronic transcripts should be submitted to Applicant.Services@umanitoba.ca.

In order to be considered official, electronic transcripts must be sent **directly** from the email of the office responsible for issuing transcripts. Transcripts emailed or forwarded by the applicant are considered unofficial.

The University of Manitoba is a registered receiving organization with MyCreds™. Applicants from participating member universities and colleges can release their transcripts to the University of Manitoba

through their MyCreds™ portal. Applicants should select 'Share' and then 'Organization' instead of opting for 'email'.

Applications are not complete until all necessary documents are received. It is the applicant's responsibility to ensure that our office receives all required information.

Applicants must notify the Admissions Office immediately should they either enroll at a post-secondary institution not previously declared on their application or enroll in additional coursework not declared on the previously submitted final transcript provided for assessment. Applicants will be required to provide proof of registration.

D. Transfer Credit Information

At the University of Manitoba, all course work from a recognized prior post-secondary institution will be considered as part of the application for admission process for all undergraduate degree and diploma programs.

Courses are evaluated for advanced standing or transfer credit on a course-by-course basis and assigned a University of Manitoba equivalent, where applicable. Where a direct equivalent does not exist, students may receive general (unallocated) credit. The regulations regarding transfer credit are program specific and vary considerably depending on the faculty or school of application. Many faculties and schools will only consider external courses completed within the last ten (or fewer) years.

Courses deemed acceptable for transfer credit will be awarded, subject to program approval, up to the maximum allowed under the program of admission, based on the Faculty or School's transfer credit policy and residency requirements (consult the section of the [University's Academic Calendar](#) for details).

Students may be asked to provide comprehensive and accurate course outlines or syllabi, as issued by their institution of study, for all courses lacking a current evaluation. Course outlines or syllabi should include information on course objectives, outline of the units studied, textbook(s) used, assignments, and accompanying laboratory information, if applicable, to assist in the transfer credit assessment process.

An [online transfer credit resource](#) is available for information on current course evaluations receiving credit.

While we appreciate that some institutions do not have course information readily available, many students have been able to provide the information requested by contacting the individual departments or instructors at their prior institutions. Students that are unable to provide the requested course information may render themselves ineligible for programs with specific course requirements. In cases where outlines have not been provided, unsuccessful course attempts, including F grades, may be assessed as part of the academic assessment regulations of a student's program of study. Only successful applicants will be notified of transfer credit results.

[Additional information related to transfer credit](#) is available on the Admissions website.

Section 4: Selection Process

A. Calculation of the Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average (CGPA) will be calculated using all recognized post-secondary course work including original grades of repeated courses. It is the applicant's responsibility to inform the Admission Office in writing of any deferred exams or grade changes. All final grades, including grade changes must be submitted to the Admissions Office by the document deadline in order for them to be included in the final selection process. Grade changes will not be accepted after the documentation deadline date. If a grade is not available by the documentation deadline date, an 'F' grade will be used in the final admission determination and calculation.

Should a grade be retained on your record yet excluded from your institutional GPA calculation, that grade will be used to meet admission requirements and the GPA calculation for your application to the University of Manitoba.

B. Tie Breaking Procedure for Offers

In the event of a tie, the following procedure will be used:

1. Increase the number of significant figures used in the calculation.
2. Where a tie still exists, the application that was received first will be used to break the tie. All completed applications are time stamped upon submission; in the case of a paper application, these applications will be time stamped after they have been entered into the system by a University of Manitoba Admissions Office staff member.

C. Notification of Decision

Decisions will be posted to the applicant's portal. Applicants must log into their application portal to view the decision and to accept or decline their offer. If you do not accept the offer by the deadline date indicated in the letter, your offer will lapse and you will need to contact our office to discuss the possibility of an extension. It is imperative that email accounts remain current and that emails and application portals are regularly checked.

Section 5: Reconsideration and Appeals

Individuals who wish to have their applications reconsidered should submit their request in writing to the Admissions Office. Past experience has shown that most inquiries can be satisfied at this level without further reference. Persons wishing reconsideration of the decision shall direct their written request to the Admissions Office within ten (10) business days of the posted decision date.

Should the student wish to pursue the reconsideration decision further, such an appeal will be made in accordance with the [Senate Committee on Admission Appeals Procedures](#).

Applicants are advised that appeals of reconsideration decisions by the Senate Admissions Appeal Committee focus on questions of correct adherence to published policies and procedures, and NOT on subjective issues or the relative merits of the application.

Section 6: Counselling of Applicants

The School of Art and Admissions Office are able to assist applicants who seek counselling regarding admission to the School of Art. However, it is policy not to instruct applicants as to a specific course of action they should follow, but rather to provide the information needed for applicants to make their own choice with respect to the alternatives available. The following points require special attention:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about admission policies may not be accurate.
2. No official at the university can guarantee the admission of any applicant. Admission is determined by the Committee on the basis of an annual competition.
3. All applicants are advised to supplement any personal enquiries with a written request so that an official written response can be made. It is only these written responses which will be considered as evidence of any advice given (see *Section 8: Contact Information*).

Section 7: Student Accessibility

The University of Manitoba is committed to providing all students equal access to learning opportunities. If you are a student with a diagnosed disability (permanent, chronic, or temporary) who may require academic accommodations, please contact [Student Accessibility Services](mailto:student_accessibility@umanitoba.ca) at 204-474-7423 or by email at student_accessibility@umanitoba.ca to learn more about the confidential supports that are available.

Section 8: Contact Information

School of Art:	180 Dafoe Road, 313 ARTlab Telephone: (204) 474-9367 Web: http://umanitoba.ca/schools/art/ Email: soadvise@umanitoba.ca
School of Art Admissions Coordinator	Louella Yambot Telephone: (431) 293-5431 Email: Louella.Yambot@umanitoba.ca
University of Manitoba Admissions Office:	Undergraduate Admissions 424 UMSU University Centre 66 Chancellors Circle University of Manitoba Winnipeg, MB R3T 2N2 Telephone: (204) 474-8808 Admission Officer Corrine Klekta Contact Art History Admissions Team

The following other contacts may also be useful.

Student Accessibility Services	520 UMSU University Centre Telephone: (204) 474-7423 Email: student_accessibility@umanitoba.ca
Student Advocacy Office	520 UMSU University Centre Telephone: (204) 474-7423 Email: student_advocacy@umanitoba.ca

Section 9: Other

A. Honours Program

To transfer to the Art History Honours program, a student must successfully complete 69 credit hours of study in the Art History General Program, with a degree GPA of 2.5. Students who wish to transfer to the BFA Art History Honours program must contact the Student Advisor in the School of Art.

Appendix 1 Approved Electives

Applicants applying to the Fine Arts (School of Art) Art History program can complete **up to 6 credit hours** of approved elective coursework listed below towards meeting the 12 credit hours of course requirements.

Course #	Course Name	Credit Hours
ASIA 1420	Asian Civilizations to 1500	3
ASIA 1430	Asian Civilizations from 1500	3
CDN 1000	Introduction to Canadian Studies	6
CATH 1190	Introduction to Catholic Studies	3
CLAS 1270	Introduction to Ancient Greek Culture	3
CLAS 1280	Introduction to Ancient Roman Culture	3
FILM 1290	The Art of the Film 1	3
FILM 1310	Film History	3
GRMN 2120	Introduction to German Culture from 1918 to the Present	3
GRMN 2130	Introduction to German Culture from the Beginnings to 1918	3
HIST 1200	An Introduction to the History of Western Civilization	6
HIST 1350	An Introduction to the History of Western Civilization to 1500	3
HIST 1360	An Introduction to the History of Western Civilization from 1500	3
HIST 1370	Modern World History: 1500-1800	3
HIST 1380	Modern World History: 1800-Present	3
HIST 1440	History of Canada	6
HIST 2390	Early Modern Europe, 1450-1789	6
HIST 2490	The Medieval World	6
INDG 1200	Indigenous Peoples of Canada	6
INDG 1220	Indigenous Peoples of Canada, Part 1	3
INDG 1240	Indigenous Peoples of Canada, Part 2	3
MUSC 1930	Rudiments of Music	3
PHIL 1200	Introduction to Philosophy	6
PHIL 1290	Critical Thinking	3
RLGN 1322	Introduction to Eastern Religions	3
RLGN 1324	Introduction to Western Religions	3
RUSN 2290	Russian Culture from 1900 to the Present	3
UKRN 2780	Ukrainian Culture from 1900 to the Present	3
WOMN 1500	Introduction to Women's and Gender Studies in the Humanities	3